



Grange Park Junior School Annual Governance Statement

School Name	Grange Park Junior School
School Address	Lansbury Drive, Hayes, UB4 8SF
Telephone number	0208 353 4265
Contact email address	enquiries@grangeparkjuniorschool.co.uk
Website	https://www.grangeparkjuniorschool.co.uk/

The governing body must be only contacted via the school details given above, which is the legal business address for the whole governing body.

Category of school	Foundation
DfE number	312/5202
Ofsted grading and date of last inspection	Good, 25-26 September 2019

Name of Headteacher	Sophia Shaikh
Name of Deputy Headteacher	Komal Ali

Date of Annual Governance Statement	31 August 2023
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The core functions of the governing body

As defined by the Department for Education (DfE) in The School Governance (Roles, Procedures and Allowances) (England) Regulations 2013, the core functions of the governing body include:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Ensuring the sound, proper and effective use of the school's financial resources.

In exercising their functions the governing body shall

- Act with integrity, objectivity and honesty and in the best interests of the school; and
- Be open about the decisions they make and the actions they take and in particular shall be prepared to explain their decisions and actions to interested parties.

Our governing body has a code of conduct which is reviewed and agreed annually. All governors and associate members are obliged to abide by this code.

Legal constitution of the governing body

The governing body was formally constituted on

4 June 2018

Category of Governor	Appointed or elected onto the governing body?
5 x Co-opted Governor	Appointed by governing body
2 x Partnership Governor	Appointed by governing body
2 x Parent Governors	Elected on to the governing body by parents of pupils at the school
1 x Headteacher	Governor by virtue of employment by the school
1 x Staff Governor	Elected on to the governing body by all staff employed by the school
1 x Local Authority Governor	Nominated by the Local Authority (Hillingdon Council), and appointed by the governing body
Total number of governors = 12	

Who volunteers on the school's governing body?

Category of Governor	Full Name	Term of Office
Headteacher	Sophia Shaikh	1 Sep 16
Staff	Pooja Kumar	3 Oct 22 – 2 Oct 26
Local Authority	Nirmal Dhanjal	24 Mar 20 – 23 Mar 24
Partnership	Graham Wells	16 Oct 19 – 15 Oct 23
Partnership	Matthew Ratcliffe	30 Sep 21 – 29 Sep 25
Co-opted	Dipesh-a Patel	16 Oct 19 – 15 Oct 23
Co-opted	Natalie Hobkirk	23 Mar 21 – 22 Mar 25
Co-opted	Rex Fugar	20 Jun 22 – 19 Jun 26
Co-opted	Vacancy	
Co-opted	Vacancy	
Parent	Mouna Marhri	16 Dec 22 – 15 Dec 26
Parent	Rani Sandhu	26 Mar 21 – 25 Mar 25

The Clerk to Governors is	Rebecca Wilson
The Chair of Governors is	Graham Wells
The Vice Chair of Governors is	Nirmal Dhanjal

This governing body also has Associate Members. Associate Members are not governors but they are public volunteers. They are appointed by the governing body to support the ongoing work and duties of the governing body. The number of Associate Members is determined by the governing body.

How the governing body delegates and distributes its duties

The governing body agreed to form the following committees on 30 September 2021 as part of annual review.

Achievement Committee	Premises & Resources Committee
Key areas of responsibility: <ul style="list-style-type: none"> - Curriculum planning and delivery - Assessment and improvement - Engagement 	Key areas of responsibility: <ul style="list-style-type: none"> - Financial policy and planning - Financial monitoring - Premises - Staffing

Specific panels of the governing body are convened as required for

- School Complaints
- Staff Grievance and Discipline
- Pupil Discipline
- Pay

The governing body delegates some specific functions to some governors covering specific areas of school life. These governors are known as Link Governors. Our school has the following link governors.

Area of responsibility	Named Governor	Number of visits to school in this role in academic year
Safeguarding	Natalie Hobkirk	1 x safeguarding
Special Educational Needs and Disability (SEND) and Inclusion	Nirmal Dhanjal	1 x review progress and attainment for SEND pupils
H&S	Rex Fugar	1 x fire drill
Pupil Premium / Sports Premium	Dipesh-a Patel	1 x Pupil premium and catch up 1 x review data
Community engagement	Rani Sandhu	1 x Breakfast club

Governing body and committee meeting attendance

Governor name	Governing Body Meeting Dates and Attendance					
	Autumn Term 06/10/22	Autumn Term 14/12/22	Spring Term N/A	Spring Term 29/03/23	Summer Term 24/05/23	Summer Term 22/06/23
Sophia Shaikh	X	✓	-	✓	✓	✓
Pooja Kumar	X	✓	-	✓	✓	✓
Nirmal Dhanjal	✓	✓	-	✓	✓	✓
Matthew Ratcliffe	✓	✓	-	✓	✓	X
Graham Wells	✓	✓	-	✓	✓	✓
Dipesh-a Patel	✓	✓	-	✓	✓	✓
Natalie Hobkirk	✓	✓	-	X	✓	X
Rex Fugar	✓	X	-	✓	✓	✓
Mouna Marhri	-	-	-	X	✓	X
Rani Sandhu	✓	✓	-	✓	✓	X

Membership	Achievement Committee Meeting Dates and Attendance					
	Autumn Term N/A	Autumn Term 17/11/22	Spring Term N/A	Spring Term 09/03/23	Summer Term N/A	Summer Term 21/07/23
Sophia Shaikh	-	✓	-	✓	-	✓
Pooja Kumar	-	X	-	✓	-	✓
Graham Wells	-	✓	-	X	-	X
Dipesh-a Patel	-	✓	-	✓	-	✓
Mouna Marhri	-	-	-	✓	-	✓
Rani Sandhu	-	X	-	✓	-	X

Membership	Premises & Resources Committee Meeting Dates and Attendance					
	Autumn Term N/A	Autumn Term 03/11/22	Spring Term 09/02/23	Spring Term N/A	Summer Term 15/05/23	Summer Term N/A
Sophia Shaikh	-	✓	✓	-	✓	-
Nirmal Dhanjal	-	✓	X	-	✓	-
Graham Wells	-	✓	✓	-	X	-
Matthew Ratcliffe	-	X	X	-	X	-
Natalie Hobkirk	-	✓	✓	-	✓	-
Rex Fugar	-	✓	✓	-	✓	-

Governing body effectiveness and impact

What were the significant challenges for the governing body in 2022/23?

- Managing reduced SLT capacity due to absence of Head
- Management of budget
- Monitor and evaluate the curriculum
- Update and improve communication with parents through a new website
- Requirement to implement an interim SLT structure
- Recruitment to the governing board

How were the challenges met?

- Recruited Head
- Used Supply teaching cover sparingly
- Worked closely with finance officer and Acting to control and forecast the budget
- Worked closely with the Acting Assistant Head and DSL to scrutinise offer to SEND and Safeguarding and Wellbeing programmes
- Implemented an interim SLT structure to ensure continuity and stability in leadership and provision within the school
- The governing board continued with remote meetings at the request of Head

What were the achievements of the governing body for 2022/23?

- A high level of commitment from governors in key roles
- Effective support and challenge, including COVID-19 impact
- Stable staffing throughout year
- Support and Challenge to evidence-based programme of wellbeing
- Improved support, communication and involvement of parents throughout lockdown
- Support and Challenge to Acting Head in delivery of remote learning, accelerating learning and reducing the impact of Covid
- Use of Pupil Premium to provide quality first teaching
- Use of catch up and tutoring programme to target vulnerable pupils
- Regular feedback to staff about their exceptional contribution
- Manage consultation and documents for reduction of PAN with the infant school
- Commissioning outside Evaluation and Support work with Paul Wiggins.
- Prudent cost cutting to deliver positive budget.
- Recruiting Governors, new Partnership's governor, parent governor and staff governor
- Supporting and challenging school to deliver excellent SATs and Value-Added Progress.
- Arranging Governing Board training with Paul and GSS.
- Dedicating time to reflect on our own performance after each meeting.

How have these achievements have improved areas of school life (impact)?

- Effective learning provision:
 - Support to vulnerable pupils and key workers
 - Remote learning provision and delivery of curriculum which has reduced the impact Covid
 - Effective support to staff leading to stability and continuity of staffing
 - Effective management of resources enabling rich opportunity and social capital to our children
 - Effective wellbeing programmes ensuring support to mental health of children which has improved children's mental health Narrowing the gap in progress and achievement for vulnerable pupils across all year groups
 - Strong outcomes for Year 6
 - Recruitment of new Head to stabilise SLT
 - New sporting activities supporting improved focus and concentration during lessons
 - Improved hardware for teachers has supported creative delivery of lessons and improved differentiation

Find out more about our school ...

- Link to Ofsted report <http://www.ofsted.gov.uk/inspection-reports/find-inspection-report>
- Our school's Ofsted data dashboard can be found at <http://dashboard.ofsted.gov.uk/>
- Link to school's website <https://www.grangeparkjuniorschool.co.uk/>
- Link to school's pupil premium statement on the school's website <https://www.grangeparkjuniorschool.co.uk/pupil-premium/>
- Link to school's PE and sport premium information on the school's website <https://www.grangeparkjuniorschool.co.uk/sports-premium/>
- Link to Parent View Portal, which seeks parents' opinions on aspects of our school, from the quality of teaching, to dealing with bullying and poor behaviour. <https://parentview.ofsted.gov.uk/>

Governing Body Register of Interests (2022-23)

This register must

- state the name and category of each governor
- set out any relevant business interests
- set out details of any other educational establishments that they govern
- set out any relationship details between governors and members of staff, including spouses, partners and relatives.

Full Name	Category of Governor	Declarations of Members' Interests: Business, Educational and Personal
Sophia Shaikh	Headteacher	Headteacher
Pooja Kumar	Staff	Member of staff
Nirmal Dhanjal	Local Authority	Nothing to declare
Matthew Ratcliffe	Partnership	Branch Secretary, UNISON, Hillingdon
Graham Wells	Partnership	Member of the Hillingdon Governor's Executive Committee
Dipesh-a Patel	Co-opted	MD, Finance, Deutsche Bank Director: <ul style="list-style-type: none">- City Leasing (thameside) Ltd- City Leasing Ltd- London Industrial Leasing Ltd Partner: Koolfi Club (education magazine)
Natalie Hobkirk	Co-opted	Committee member at Bishop Ramsey CofE Secondary School
Rex Fugar	Co-opted	Nothing to declare
Mouna Marhri	Parent	Nothing to declare
Rani Sandhu	Parent	Cineworld Cinemas Ltd

Each governor has declared their interests as given above in writing to the governing body.

Chair of Governor's signature _____

Date

September 2023

Planned review date

Summer 2024